

Steps for Constructing or Replacing a Household Sewage Treatment System (HSTS)

1. **Contact our office at 330-723-9688, option 3** to determine if a soil evaluation is necessary for your property. Should an evaluation be required, contact a soil evaluator to schedule an appointment. A list of soil evaluators can be found on the Inspection & Permit page of our website (www.medinahhealth.org), or by contacting our office at the number listed.
2. **Schedule a Site Evaluation** with one of our inspectors to verify the soil conditions and types of HSTS that can be installed on your property.
3. **Contact an HSTS Designer.** A list of HSTS Designers can also be found on our website or give our office a call for a printed copy. Once system designs are finalized, they must be approved by our office.
4. **Get bids from registered Medina County HSTS Installers.** We recommend talking to and getting bids from at least three registered contractors. If you are building a new home, talk with your general contractor first. They may already have a registered HSTS installer under contract.
5. **Inspections.** Once your registered installer has secured all the necessary permits and installation has begun, we will conduct several inspections of the new HSTS before it is covered and approved for operation.
6. **Operation and Maintenance of your new HSTS.** To protect your health, safety, and financial investment, owners of new HSTS systems must have a **constant operation and maintenance service contract**. Generally, the first two years of service contract is provided free of charge by the HSTS manufacturer. After this initial 24 month period, it is the homeowner's responsibility to maintain a yearly contract with a registered Medina County service provider (a list can be found on our website). You will also need to renew, every five years, the **Operations & Maintenance Permit** that you purchased through our office when your HSTS was first installed.



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